

# 05.Hypha Financial Flow Circle (HFFC)



## FOR LAMPLIGHTERS

### TO MODIFY ZOOM CALLS & UPDATE THE (NEW) SHARED CALENDAR

#### Note:

- The only **google calendar** to be connected to is **calendar@hypha.earth**.
- No simultaneous or overlap of meetings allowed with same Zoom account.
- If using breakout rooms, ensure someone is signed in using Zoom circle account so that they can assign people to breakout rooms.
- Make sure to check your **locker.hypha.earth for your login/password/2FA**

#### “ Important

- Full Name: **financialflowcircle@hypha.earth**
- username: **financialflowcircle-hypha.earth**
- email: **financialflowcircle@hypha.earth**
- email alias: **hffc@hypha.earth**
- HFFC - **<https://zoom.us/my/hyphafinancialflowcircle>**

#### ZOOM

1. HANC - <https://zoom.us/my/hyphaanchorcircle>
2. HPLC - <https://zoom.us/my/hyphapeoplecircle>
3. HPTC - <https://zoom.us/my/hyphaproductscircle>
4. HMBC - <https://zoom.us/my/hyphamovementbuildingcircle>
5. HFFC - <https://zoom.us/my/hyphafinancialflowcircle>
6. HCDC - <https://zoom.us/my/hyphacommunicationdesigncircle>
7. SEEDS Samara DHO - <https://zoom.us/my/seedssamara>

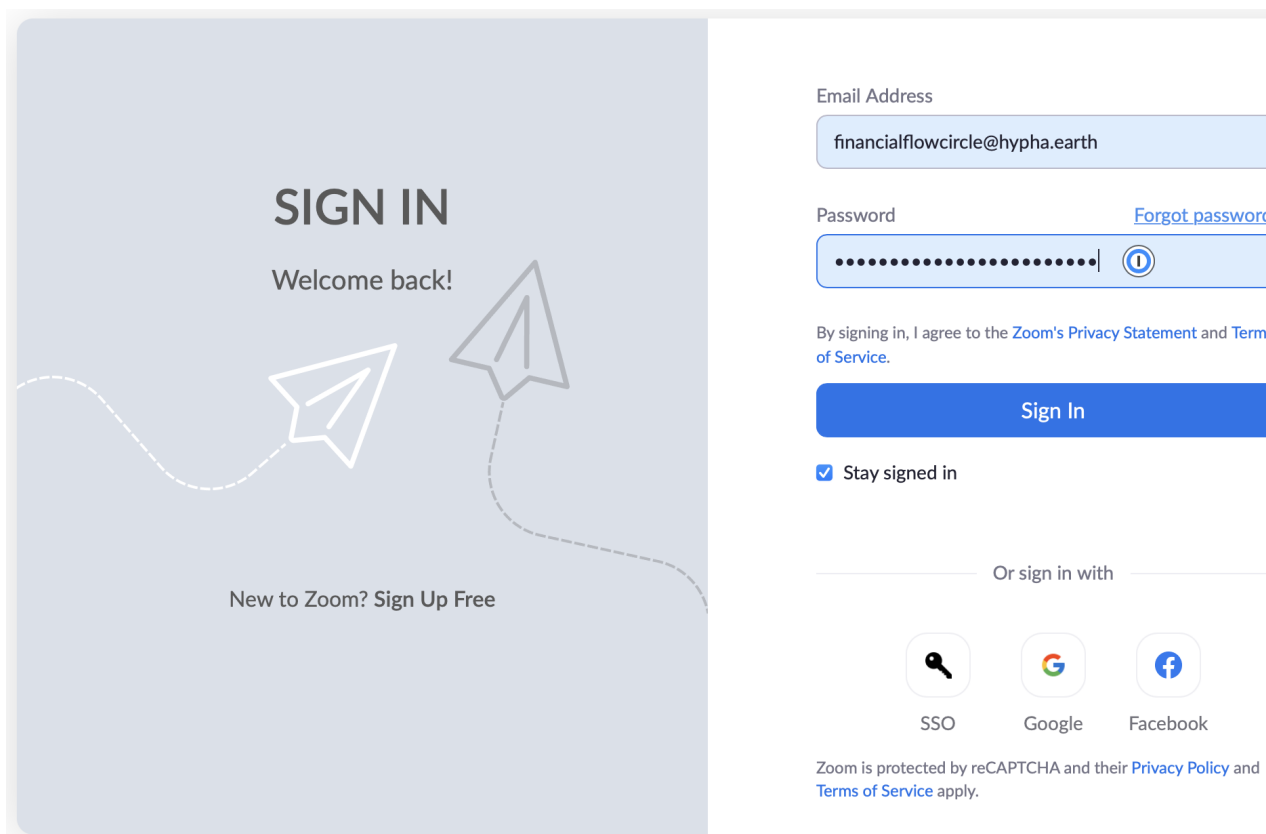
#### STEP 1

1. Log into <https://zoom.us> using **financialflowcircle@hypha.earth**
2. Password and 2FA are within your <https://Locker.hypha.earth>
3. Contact: **webguru@hypha.earth** if necessary for password and 2FA



# SIGN IN

Welcome back!



New to Zoom? [Sign Up Free](#)

Email Address

financialflowcircle@hypha.earth


Password [Forgot password](#)

By signing in, I agree to the [Zoom's Privacy Statement](#) and [Terms of Service](#).


**Sign In**

☒ Stay signed in


Or sign in with



SSO



Google



Facebook

Zoom is protected by reCAPTCHA and their [Privacy Policy](#) and [Terms of Service](#) apply.

## **STEP 2**

1. Add/modify/delete your zoom invites.
2. Ensure you have ongoing invite if it is regularly occurring.
3. Make sure you select the option for repeat.

## **STEP 3**

1. Make sure you download and connect the zoom meeting to google calendar [calendar@hypha.earth](mailto:calendar@hypha.earth). Note: this calendar requires 2FA.
2. Make sure to check your [locker.hypha.earth](https://locker.hypha.earth) for your login/password/2FA



May 25, 2021 00:00 Universal

Every 2 weeks on Tue, 17 occu

Ensure you can import the meeting invite  
into calendar using google account:  
calendar@hypha.earth

Add to



Google Calendar



Outlook Calendar (.ics)



Yahoo Calen

#### STEP 4

1. Make sure you are logged into [calendar@hypha.earth](mailto:calendar@hypha.earth) on your browser  
([locker.hypha.earth](https://locker.hypha.earth) for login details)
2. Make sure you select the correct calendar for your circle
3. For this circle it is **HFCC (Hypha Financial Flow Circle)**

×

HFCC: Finflow Circle

Save

More action

May 26, 2021

9:00pm

to

10:00pm

May 26, 2021

(GMT-04:00) Eastern Time - New York

Time zone

☐ All day

Every 2 weeks on Wednesday, until Jan 20, 2022

Event Details

Find a Time

Add Google Meet video conferencing

<this is not to be used. pick right calendar>

h5VDVIUVJuZ0hKNFNBeUkxQT09

HANC (Hypha Anchor Circle)

HCDC (Hypha Communication Design Circle)

HFCC (Hypha Financial Flow Circle)

HMBC (Hypha Movement Building Circle)

HPLC (Hypha People Circle)

HPTC (Hypha Products Circle)

Hypha Financial Flow Circle is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://zoom.us/j/96553115436?pwd=NkF1eEh5VDVIUVJuZ0hKNFNBeUkxQT09>

Meeting ID: 965 5311 5436

Passcode: 962400

One tap mobile

+12532158782,,96553115436#,,,,\*962400# US (Tacoma)

+13462487799,,96553115436#,,,,\*962400# US (Houston)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

Meeting ID: 965 5311 5436

Passcode: 962400

Find your local number: <https://zoom.us/u/av8fsZyWU>

Guests

Add guests

Guest permissions

☐ Modify event

☒ Invite others

☒ See guest list

4. Click on **Save**



5. The <https://ourcalendar.hypha.earth/hypha-financial-flow-circle-calendar> will be updated with latest calendar information.
6. The Uber calendar <https://ourcalendar.hypha.earth> will also be updated with latest calendar information.

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